**The American Indian Studies Graduate Student Council Constitution**

Revised 4/7/2019

# Article I – Name

The name of this organization shall be the American Indian Studies Graduate Student Council (AISGSC). The organization is a student organization at The University of Arizona that resides and recognizes the traditional homelands of the Tohono O’odham Nation.

## AISGSC’s objectives are:

**Article II – AISGSC Objectives**

1. To provide a voice for student advocacy; improve the educational experience of AIS students by promoting and developing professional relationships between faculty, students, and staff by providing student representation within faculty and curriculum meetings; and other matters that directly affect the well-being of AIS students;
2. To enhance scholarship opportunities and access to research funding; and encourage the organization of social activities and fundraising events.
3. To promote and develop active relationships between the AISGSC and other Indigenous/Native/American Indian focused groups on campus.

# Article III – AISGSC Membership

1. Any student at The University of Arizona is eligible to be a member.
2. Any AIS undergraduate and graduate student (BA, MA, MA/JD & PhD or PhD minor) may act as active members, vote, and/or hold office.
3. Non-degree seeking graduate students who have currently registered in at least 18 units in AIS may act as active members, vote, and/or hold office.
4. Non-AIS students may act as members but may not hold office. They may vote in general issues that are not AIS related. Non-AIS and AIS issues are to be distinguished by the AIS council.

# Article IV – Elected AISGSC Officers

The elected officers of this organization are: President, Vice-President, Treasurer, and Records Officer. The Undergraduate Chair is appointed by Council.

## President

* + 1. Coordinates all activities of the organization.
    2. Liaison to University community.
    3. Official representation of the organization.
    4. Calls regular and special meetings and presides over them.
    5. Coordinates Orientation activities.
    6. Attends faculty meetings and liaises with students on matters.
    7. Appoints interim officers to fill vacancies, with the approval of voting, active members.

## Vice President

* + 1. Assumes duties of President when necessary.
    2. Will act as President in the event of a vacancy in the President position.
    3. Assists president in coordinating activities.
    4. Organizes council meetings and prepares agendas.
    5. Alternate faculty representative.

## Treasurer

* + 1. Liaison to campus organizations for funding purposes.
    2. Maintains accurate and current account of all organization funds.
    3. Responsible for dispensing funds in accordance with goals and programs established by the organization.

## Records Officer

* + 1. Maintains accurate and current information of the organization and membership.
    2. Assists President & Vice-president to coordinate organization activities.
    3. Keeps accurate minutes of each meeting and forwards copies to other officers and student body.
    4. Keeps attendance records for meetings.

## Undergraduate Chair

* + 1. Appointed by the elected officers.
    2. Attend meetings regularly.
    3. Act as a liaison between AIS Undergraduates and Council.
    4. Represent and recruit undergraduate students as members.
    5. Promote and encourage undergraduates to attend meetings and events.

# Article V – Election of AISGSC Officers

1. Officers will be elected by written/digital ballot. All University of Arizona AIS Department BA, MA and PhD major and minor students may cast a vote.
2. Nominations will take place within the 1st week of April for seven consecutive days
3. Two Nominations and the consent of the nominee are required to be selected for the election process
4. On the 10th day following nominations, elections will take place for a period of one week.
5. Campaigning will be allowed in the days following nominations and prior to elections.
6. The individual receiving a majority of votes for each officer position will hold that office for one academic year. In the case of double tickets for a position, the pair with the majority of votes for that officer position will hold that office for one academic year together, splitting all the duties equally.
7. Each officer can serve for a maximum of two consecutive years for the same office.
8. Interim officers will hold the position until the next election, when they will be able to go to election and serve a maximum of two consecutive years for the same office.
9. After the new members of Council have been elected, the Council shall appoint an Undergraduate Chair. A notice will be given to the AIS Undergraduates for the open position. Council will determine the time frame for receiving applications and select the best candidate for the position.

# Article VI – Recall of AISGSC Officers

1. Officers are subject to recall for misconduct in office
2. Recall procedures are initiated at the request of 4 active members.
3. A hearing will be conducted at a regular meeting for the presentation of evidence from all concerned parties.
4. A majority of those active members voting in a recall at the end of the hearing is necessary to remove any officer.

# Article VII – Meetings

1. Meetings will be open to all organization active members, students, alumni, and faculty.
2. At least a one-week notice will be given prior to all meetings
3. AISGSC will meet at least once a month, unless otherwise approved by elected officers
4. Meetings are to be organized by officers and active members
5. Quorum will be the majority of elected officers, unless otherwise approved by an active member.

# Article VIII – Amendments to Constitution

1. Any active member is encouraged and may suggest improvements for the AISGSC Constitution and bylaws, by attending meetings and actively participating in the AISGSC.
2. Any amendments to the constitution and bylaws will be approved by all elected officers and a majority of active members if in attendance.
3. Amendments to the constitution and bylaws will be distributed to all students currently enrolled in the AIS program via email at least one week prior to the AISGSC council voting on said new amendments/bylaws.
4. On approval of the constitution and bylaws, a copy will be given to the AIS program head, AIS main office, and ASUA.

# Article X – Finance

1. There will be no dues or other financial obligations involved in becoming members, active members, or elected officers in AISGSC.
2. This organization is a not-for-profit organization.
3. The treasurer of this organization will be responsible for payment in full of all debts accumulated by the organization not covered by funds ondeposit.

# Article XI – Statement of Non-Discrimination

This organization shall not discriminate on the basis of race, color, religion, sex, national origin, age, disability, veteran status, sexual orientation, gender identity, or genetic information in any of its policies, procedures, and practices. This policy will include, but not be limited to recruiting, membership, organization activities, or opportunity to hold office.

# Article XII – Statement of Non-Hazing

This organization will not conspire to engage in hazing, participate in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or personal degradation, or disgrace resulting in physical or mental harm to any fellow student or person attending the institution.

# Article XIII – Statement of Compliance

This organization shall comply with all University and campus policies and regulations, in addition to all local, state, and federal laws.